

# **SAFETY MANAGER**

## **PRIMARY FUNCTION:**

Assist in the administration of a project safety program to maintain a safe and healthy work environment.

## **LOCATION:**

Arlington, VA

## **ROLES AND RESPONSIBILITIES:**

- Control hazardous working conditions and unsafe employee activities through safety management and contacting supervisory personnel
- Supervise safety/first aid and rescue squad activities including work assignments, personnel administration, staffing, training, etc.
- Assist corporate program by developing employee and craft safety orientation training program and implement upon completion
- Document all accidents, safety violations and unsafe conditions/activities
- Review documentation to insure all required records and reports are complete, accurate and submitted per established procedures and implement appropriate corrective action as required
- Accompany all safety, health and insurance inspectors on walk through tours
- Coordinate/assist in preparing written appeals for safety violation citations
- Perform additional assignments per supervisor's direction

## **SKILLS, KNOWLEDGE, QUALIFICATIONS, & EXPERIENCE:**

Educational and experience requirements include: 4-year occupational safety/health degree and 5-7 years of experience or equivalent combinations of training and related experience. Thorough understanding of and ability to enforce all federal, state, local, and company regulations. Ability to recognize hazardous situations and implement corrective measures essential. Good understanding of construction laws. Good interpersonal and communication skills required.

## **COMMENTS:**

For immediate consideration, please send cover letter, resume and salary requirements in confidence to:

**ED3 Consultants, Inc.**  
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