

Joseph Jeffries

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Safety Manager- P. Agnes February 6th, 2018 to Present

- Am a member of the GBCA safety committee
- Lead accident/incident investigations.
- Advise management on problem correction.
- Formulate and suggest work safety standards, and enforce procedures.
- Train new employees
- Lowered company's EMR through policy and enforcement
- Won countless GBCA project safety awards
- Committee chair for P. Agnes safety committee
- Conduct and document regular safety inspections to ensure policies and procedures are being properly implemented and followed.
- Reviews all subcontractor safety programs to determine their adequacy.
- Document all safety violations or unsafe conditions/activities; ensure corrective measures are immediately implemented; follow through to ensure corrections have been made.
- Provide support to project team for task hazard analysis.
- Pandemic Safety officer

Safety Specialist- Glasgow Inc.: 2017 to January, 2018

- MSHA (Inspections, Paperwork, training etc...)
- Specialize in OSHA (residential, heavy highway, and commercial)
- Help lower company's EMR (Experience Modification Rate)
- Formulate and suggest work safety standards, and enforce procedures.
- Risk prevention areas include hazardous materials exposure, accidents, fires, or other unsafe conditions.
- Meet compliance and reporting requirements of federal and state regulations.
- Advise management on problem correction.
- Train new & existing employees as needed.

Safety Coordinator- The DePaul Group: 2014 to 2016

- Managed safety for multiple sites for underground utility and heavy highway construction. (Installation of water, sewer, gas, and electrical services)
- Specialize in OSHA regulation for above and underground construction.
- Lead accident/incident investigations.
- Advise management on problem correction.
- MSHA (Inspections, Paperwork, training etc...)
- Train new employees (50-125 a year) Managers, laborers, truck drivers, and operators
- Order & Maintain Personal Protective Equipment supplies
- Helped lower company's EMR (Experience Modification Rate)
- Lead safety programs to protect employees
- Meet compliance and reporting requirements of federal and state regulations.

Recovery Specialist-Cabbage Hill Garage & Towing: 2012 To 2014

- Specialized in recovering and transportation vehicles or equipment without damage
- Trained 4-10 people a year

Sales Associate / Truck Driver- Arctic Glacier Inc.: 2004 to 2012

- Started as a Helper and worked my way up to a Driver
- Maintained sales relationships with customers
- Trained Drivers on their routes and how to use the computer system

Education:

- Millersville University of Pennsylvania – Class of 2014
 - Bachelor of Science in Applied Engineering
 - Minored in Occupational Safety & Environmental Health

Skills:

- ProCore softwear
- Bluebeam
- AutoCAD (Computer Aided Drafting / Design)
- Adobe Photoshop (Graphics Editing), Illustrator (Graphic Design), and InDesign (Publishing)
- Microsoft Office (Word, Excel, Outlook, PowerPoint, Teams)
- Earned the rank of Eagle Scout in 2007
- Have a current CDL Class B – Clean MVR to Date-Tanker and air brake endorsements
- OSHA 10hr & 30hr Certified
- Trained in Confined space (OSHA 1910.146)
- Smoke School Certified
- Hazwoper trained (Hazardous Waste Operations and Emergency Response)
- Metal and Wood Fabrication Work
- Finishing Concrete