

Matthew Elberson, Sr.

392 Redbud Drive, Oxford Pa 19363 | 484-889-9207 | Melby45@hotmail.com

OBJECTIVE

- To lead and manage the Company's safety program to develop the desired safety culture and achieve safety objectives.

PROFESSIONAL EXPERIENCE

- Monitored and identified hazards.
- Designed various health and safety procedures for sites.
- Developed training sessions for all emergency situations.
- Participated in seminars to maintain knowledge of regulations.
- Coordinated with members and internal groups for programs.
- Prepared educational materials for all employees.
- Analyzed construction methods and practice.
- Developed efficient strategies to identify hazards at sites.
- Designed required polices and codes for all safety activities.
- Performed regular inspection on site to prevent accidents.
- Participated in construction evaluation processes for activities. Train workers on safety laws, hazardous conditions monitoring and safety equipment usage.

COMMERCIAL CARPENTER

- Admirable experience in commercial carpentry.
- Sound knowledge of construction site practices.
- Profound knowledge of materials and tools required for construction.
- Exceptional ability to perform repairs on buildings and structures.
- Remarkable ability to evaluate various layout blueprints.
- Ability to coordinate with clients for communication.

HIGHLIGHTS OF QUALIFICATIONS

- Extreme ability to negotiate the difficult conditions often encountered on job sites.
- Deep knowledge of writing and implementing safety programs.
- Profound knowledge of the construction industry.
- Proficient in Microsoft Office suite applications.
- Experience to maintain safety at all construction sites.
- Thorough knowledge of OSHA construction standards.
- Ability to inspect various facilities.
- Excellent communication skills in both oral and written.
- Ability to, as a team, resolve all issues.
- Excellent supervisory and leadership skills.
- National Pro Board-Certified Fire Instructor I and II

CERTIFICATIONS

- American Red Cross CPR/First Aid Certified, April 2023
- NCCO Signal Person Certified, November 2019
- OSHA 30, February 2020

FIRE LIFE AND SAFETY

I worked in the fire department for fifteen years. In that time, I held various positions within the company. I served as a firefighter for four years, three years as lieutenant, four years as captain, two years as deputy chief, and two years as department chief. I sat on the township emergency management team and the board of directors working with township officials on all life and safety issues.

EMPLOYMENT

DIRECTOR OF SAFETY | FOREMAN/SITE SAFETY MANAGER | PDM CONSTRUCTORS | 2013-2023

- Developed and implemented workplace safety policies and procedures in accordance with OSHA standards.
- Foreman in charge of employees on various sites; framing, drywall, lead lined drywall, fire stop, doors, hardware, and ICRA. Job duties included demo, layout, problem solving, reviewing, and planning with other trades maintaining a schedule and budget.
- Coordinated tasks for the day.
- Created schedules for workers.
- Overseen the quality of the site.
- Reported progress to superiors.
- Worked closely with job site superintendents on job sequencing with all trades.
- Provided personnel with safety-related information such as training sessions, emergency protocols, and proper use of safety equipment.
- Reviewed existing policies and procedures to ensure they are up to date.
- Overseen the company's daily operations and identifying opportunities for improvement. As well as sequencing work with other trades.
- Performed safety audits and physically inspected all work areas and jobsites to identify possible safety issues.
- Analyzed the inspection and incident information to identify causes and trends.
- Conducted risk assessments to minimize workplace accidents, occupational illnesses, or long-term health hazards.
- Lead and participated in the Safety Committee, prepared monthly safety reports, and presented the information to management.
- Protected employees and the labor force against injuries and accidents through an accountable, consistent, and disciplined approach of safe working practices.
- **Comcast II Tower, Philadelphia**
- **Penn First Patient Pavilion, Philadelphia**
- **Penn State Hamden Hospital, Harrisburg**
- **Penn State Lancaster 6 Story Patient Tower, Lancaster**
- **CHOP PAOB, Philadelphia**
- **Great Wolf Lodge, Perryville MD**

UNION CARPENTER | 2006-PRESENT

- Responsible for building, installing, and repairing structures using different types of materials including wood and steel.
- Highly experienced in reading plans and understanding specifications of the build.
- Assigned workers to complete the job.
- Maintained high levels of efficiency without sacrificing safety and quality.